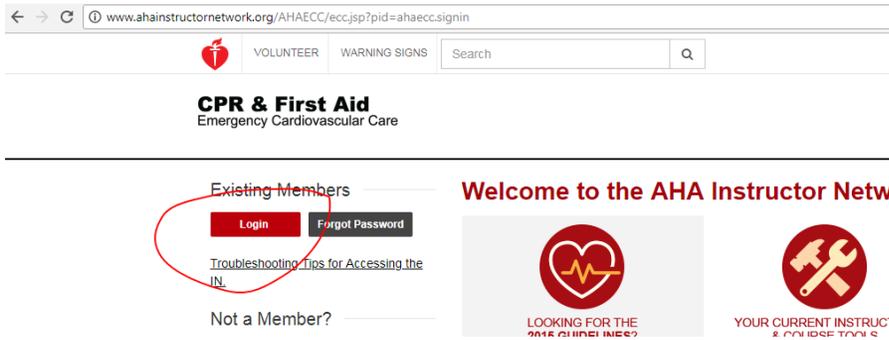


# Changing Alignment on AHA Instructor Network

**Step 1: Log into [www.ahainstructornetwork.org](http://www.ahainstructornetwork.org) location in upper left hand corner**



**Step 2: Enter your user name and password**

Sign In or Create an Account

Username / Email: \*

This field is required

Password: \*

Remember Me

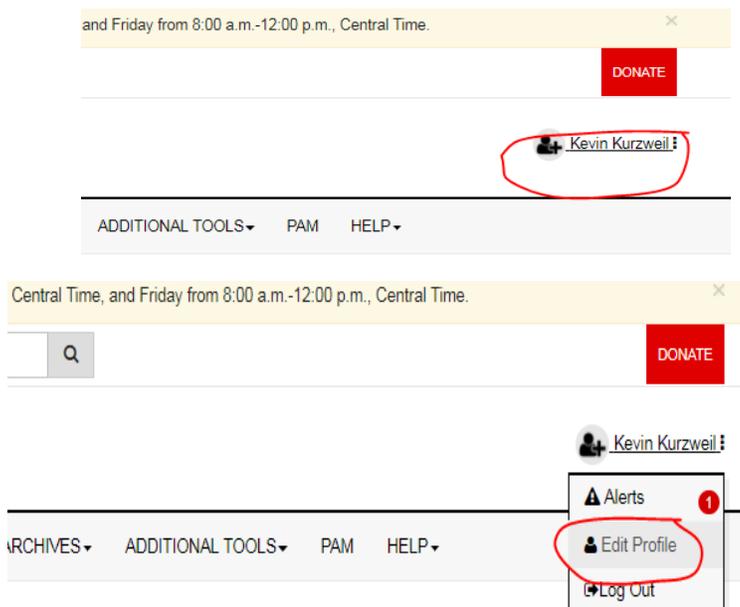
**Sign In**

[Forgot password](#)

New User? [Create an account](#)

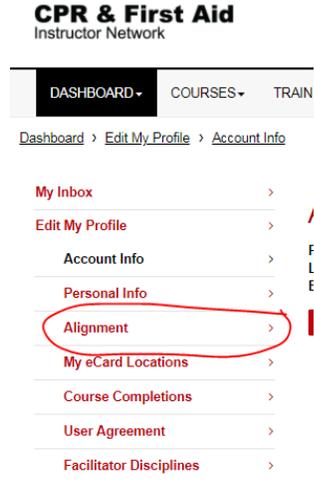
**WARNING! Cookies Required.**  
The website you are trying to access will require cookies to be enabled.  
Please adjust your browser settings if you have disabled your cookies. [Enabling Cookies](#)

**Step 3: Hover your mouse over your name in the upper right hand corner and click Edit Profile**



# Changing Alignment on AHA Instructor Network

## Step 4: Click Alignment on the right side

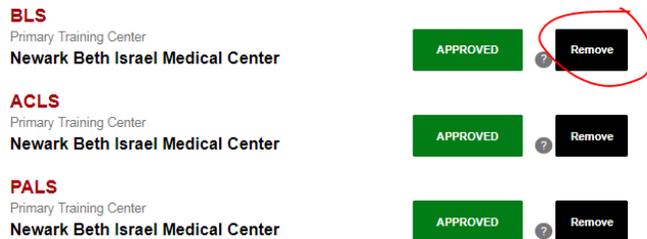


## Step 5: Click Remove RWJUH as your primary Discipline for each Discipline you are aligned.

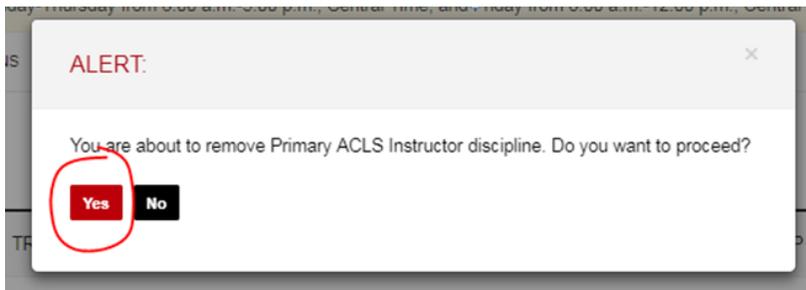
### Discipline Affiliations

+ Add Disciplines

### Your Training Centers



## Step 6: Click Yes



## Changing Alignment on AHA Instructor Network

### Step 7: Click + Add Discipline

#### Discipline Affiliations

✓ Primary ACLS Instructor discipline has been deactivated successfully.

+ Add Disciplines

#### Your Training Centers

**BLS**

Primary Training Center

### Step 8: Select your disciples that you already teach

> Discipline Affiliations

> Select Your Disciplines

1 discipline(s) selected

<input type="checkbox"/>	BLS
<input checked="" type="checkbox"/>	ACLS
<input type="checkbox"/>	ACLS EP
<input type="checkbox"/>	PALS
<input type="checkbox"/>	PEARS
<input type="checkbox"/>	Heartsaver

Next Cancel

### Step 9: Click Lookup

#### Discipline Affiliations

#### Select Your Disciplines

1 discipline(s) selected

#### Select Training Center

**ACLS**

Primary Training Center

Lookup

Clear

Next

Cancel

## Changing Alignment on AHA Instructor Network

**Step 10: Enter State: New Jersey and TC ID # NJ00024 and click search. Then click select in bottom right hand corner.**

available Monday-Thursday from 8:00 a.m.-5:00 p.m., Central Time, and Friday from 8:00 a.m.-12:00 p.m., Central Time.

### Training Center Lookup

Country \*  
USA

State/Province  
New Jersey

City

TC ID  
nj00024

**Search**

Result(s) found: 1

TC Name	TCC Name
Newark Beth Israel Medical Center (NJ00024) 201 Lyons Ave Newark, NJ 07112-2027 USA (973) 926-2762	Coordinator: Kevin Kurzweil <a href="mailto:kevin.kurzweil@rwjbh.org">kevin.kurzweil@rwjbh.org</a>

**Select**

**Step 11: Confirm it says Newark Beth Israel Medical Center and Click Next**

### Discipline Affiliations

### Select Your Disciplines

1 discipline(s) selected

### Select Training Center

#### ACLS

Primary Training Center

Newark Beth Israel Medical Center

**Lookup**

**Clear**

**Next**

**Cancel**

## Changing Alignment on AHA Instructor Network

Step 12: Review your changes and click Update

Review your changes

### Disciplines

---

#### ACLS

Primary Training Center

**NJ00024 - Newark Beth Israel Medical Center**

201 Lyons Ave ,

NJ 07112-2027 USA (973) 926-2762

Update

Back



Step 13: You should receive a confirmation that your alignment is pending.

### Confirmation

Your Training Center Coordinator has been alerted that you are awaiting his/her confirmation to access content. You will be in "Pending" status until you are confirmed by your Training Center Coordinator. If you have any questions about your status, please contact your Training Center Coordinator directly.

### Alignment

---

#### BLS

Primary Training Center **Approved**

**NJ00024 - Newark Beth Israel Medical Center**

201 Lyons Ave

NJ 07112-2027 USA (973) 926-2762

#### ACLS

Primary Training Center **Pending Transfer**

**NJ00024 - Newark Beth Israel Medical Center**

201 Lyons Ave

NJ 07112-2027 USA (973) 926-2762

#### PALS

Primary Training Center **Approved**

**NJ00024 - Newark Beth Israel Medical Center**

201 Lyons Ave

NJ 07112-2027 USA (973) 926-2762

Go to Dashboard

Print this Page

Questions or trouble? Call 973-926-2762 or email [CPRTTraining@rwibh.org](mailto:CPRTTraining@rwibh.org)